

Thank you for scheduling your follow-up appointment with Dr. Laura Wagner.

Please bring these completed forms along with the list of items listed below.

Do not mail these forms.

CHECK LIST OF WHAT TO BRING

- ▶ Completed Forms:
 - Health Update*
 - Patient Registration if over one year from last visit or if there are changes.*
 - Authorized Contacts & Consent if you want to update that information already on file.*
- ▶ Referral if required (see 'referrals' below)
- ▶ Insurance Cards (if you have two insurances, you need to know which is primary)
- ▶ Co-pay (if required)
- ▶ Photo ID

WHAT TO EXPECT WHEN YOU CHECK-IN

Due to system changes, we will need your cards, even if previously provided.

- ▶ We will scan your insurance card(s) and driver's license.
- ▶ We will take your picture for your electronic record.
- ▶ We will take your completed forms (as well as your referral *if one is required*).

REFERRALS - Do you need one?

If you aren't sure if you need a referral, then you will have to call your insurance. *If a referral is required, you will be responsible for getting the referral from your primary care physician.*

We must have the referral at the time of your visit. Otherwise, you will be asked to *reschedule*, or to *sign a waiver* taking responsibility for payment if the claim is denied for that reason.

MINOR CHILDREN

It is always best to accompany your child, but if you can't, please be sure to send all necessary information, otherwise, we may have to reschedule

- ▶ the current insurance cards
- ▶ co-pay if required by your insurance carrier
- ▶ a phone number where you can be reached
- ▶ permission to treat the minor child
- ▶ completed forms

AFTER YOUR VISIT, PLEASE STOP AT THE CHECK-OUT DESK AFTER YOUR VISIT SO WE CAN...

- ▶ Schedule any follow-up appointments.
- ▶ Collect your co-pay if required.
- ▶ Have you sign medical release forms if necessary.
- ▶ Provide Rx if necessary.

PHARMACY INFORMATION

Be prepared to provide your pharmacy name, location and phone# at your visit. Dr. Wagner usually sends Rx's electronically directly to your pharmacy.

NOTICE OF PRIVACY PRACTICES

You may request a copy of our 'Notice of Privacy Practices' at any time.

DIRECTIONS

For directions, click on the map under the contact tab at our website.