

*Thank you for scheduling your appointment with Dr. Laura Wagner.
Please bring these completed forms along with the list of items listed below.
Do not mail these forms.*

CHECK LIST OF WHAT TO BRING

- ▶ Completed Forms: *Patient Registration, Health Questionnaire, Authorized Contacts & Consent*
- ▶ Referral if required (see 'referrals' below)
- ▶ Insurance Cards (if you have two insurances, you need to know which is primary)
- ▶ Co-pay (if required)
- ▶ Photo ID

WHAT TO EXPECT WHEN YOU CHECK-IN

- ▶ We will scan your insurance card(s) and driver's license.
- ▶ We will take your picture for your electronic record.
- ▶ We will take your completed registration forms (as well as your referral *if needed*).

REFERRALS - Do you need one?

If you aren't sure if you need a referral, then you will have to call your insurance. *If* a referral is required, you will be responsible for getting the referral from your primary care physician.

We must have the referral at the time of your visit. Otherwise, you will be asked to *reschedule*, or to *sign a waiver* taking responsibility for payment if the claim is denied for that reason.

MINOR CHILDREN

It's best to accompany your child to the appointment. That is your opportunity to ask questions. If your child does come without you, be sure to send the following *or we may have to reschedule*.

- ▶ the current insurance cards
- ▶ co-pay if required by your insurance carrier
- ▶ a phone number where you can be reached
- ▶ permission to treat the minor child
- ▶ completed forms

AFTER YOUR VISIT, PLEASE STOP AT THE CHECK-OUT DESK AFTER YOUR VISIT SO WE CAN...

- ▶ Schedule any follow-up appointments.
- ▶ Collect your co-pay if required.
- ▶ Have you sign medical release forms if necessary.
- ▶ Provide Rx if necessary.

PHARMACY INFORMATION

Be prepared to provide your pharmacy name, location and phone# at your visit. Dr. Wagner usually sends Rx's electronically directly to your pharmacy.

NOTICE OF PRIVACY PRACTICES

You may request a copy of our 'Notice of Privacy Practices' at any time.

DIRECTIONS

For directions, click on the map under the contact tab at our website.